

# EmployerUpdate

for Employers of Maine Public Employees Retirement System

December  
2015

## EMPLOYER CONTRIBUTION RATES



FY 16 and FY 17 Defined Benefit Plan Rates for State, Teacher and Participating Local District employers are available in the Employer "Quick Links" section of our website. ([http://www.mainebers.org/Employers/Employer\\_Mainpage.htm](http://www.mainebers.org/Employers/Employer_Mainpage.htm))

## GROUP LIFE INSURANCE LEVELS

*Changes Effective April 1, 2016*



Beginning in January you can let MainePERS know of changes needed to employees' group life insurance to take effect April 1st by uploading your files in Employer Self Service (ESS).



## EMPLOYERS ASK

**Q. We are hiring a former employee who receives a MainePERS retirement benefit and has retiree group life insurance. Are they eligible to enroll in group life as a newly hired employee?**

A. Yes. So long as the employee is hired into a position class that is otherwise eligible for group life insurance they are eligible to elect life insurance as a new hire. The employee is responsible for paying the premiums even if you typically pay them as the employer. You can find out more about coverage eligibility by reviewing the Group Life Insurance Rule - Chapter 601 - Section 3. (<http://www.maine.gov/sos/cec/rules/90/94/411/411c601.doc>). This information is also available in the Group Life Insurance Certificate of Coverage pages 3-4 available on our website ([http://www.mainebers.org/PDFs/handbooks/Group\\_Life\\_Cert.pdf](http://www.mainebers.org/PDFs/handbooks/Group_Life_Cert.pdf)).



## 2016 DUE DATES FOR EMPLOYER PAYROLL FILINGS AND PAYMENTS

Employer payroll filings and payments are due no later than the 15th of the month following the end of the month for which payroll data is being submitted. Due dates are advanced to the next business date in months when the 15th falls on a weekend or holiday. Due dates for 2016 are listed in the box to the right:

Covered Month	File and Payment Due
January	February 16, 2016
February	March 15, 2016
March	April 15, 2016
April	May 16, 2016
May	June 15, 2016
June	July 15, 2016
July	August 15, 2016
August	September 15, 2016
September	October 17, 2016
October	November 15, 2016
November	December 15, 2016
December	January 17, 2017

## 2016 EMPLOYER TRAINING

MainePERS offers training for Teacher and PLD payroll and human resources personnel at our office in Augusta. Full-day training includes an overview of MainePERS' Disability, Group Life Insurance, Survivor Benefits and Retirement Services programs as well as Employer Self Service (ESS), forms and reporting requirements. Half-day training is dedicated to ESS, specifically forms and payroll reporting requirements.



To register for one of our 2016 Wednesday training sessions, please contact the Employer Services Unit at 1-800-451-9800 or by e-mail at [employer@mainepers.org](mailto:employer@mainepers.org).

<b>FULL DAY for Teacher and School Support Employers: (8:30 am - 4:00 pm)</b>	<b>FULL DAY for PLD Employers: (8:30 am - 4:00 pm)</b>	<b>HALF DAY for All Employers (ESS Only): (8:30 am - 1:00 pm)</b>
January 6th	January 13th	January 27th
February 3rd	February 10th	February 24th
March 2nd	March 9th	March 23rd
April 6th	April 13th	April 27th
May 4th	May 11th	May 18th
May 25th	June 8th	June 15th
June 1st	June 29th	July 27th
July 6th	July 13th	August 24th
August 3rd	August 10th	September 28th
September 7th	September 14th	October 26th
October 5th	October 12th	
November 2nd	November 9th	
November 30		