

**Request for Information
Colocation Data Center / Disaster Recovery Solutions**



**Maine Public Employees Retirement System
96 Sewall Street
PO Box 349
Augusta, ME 04332-0349**

March 2, 2017

Request for Information

Maine Public Employees Retirement System

Colocation Data Center / Disaster Recovery Solutions

Purpose

The Maine Public Employees Retirement System (MainePERS) is issuing this RFI to ascertain options and offerings currently available in the business market focused on colocation data center solutions and disaster recovery services. The intent of this RFI is to gather information and better understand current industry practices and service options available to MainePERS. MainePERS has posed the questions below in an attempt to understand the services available and the level of maturity of the market.

Introduction

MainePERS is an independent public instrumentality of the State of Maine and is located in Augusta. MainePERS administers retirement programs covering State employees, public school teachers, judges, legislators and employees of municipalities and other public entities. As of June 30, 2015, there were 104,142 active and inactive members; 42,082 monthly annuitants; and the value of the agency's holdings were \$13.07B. In addition to administering these public pension programs, the MainePERS is also responsible for administering several other programs and services to agency's members.

MainePERS manages its services and programs with 106 employees using two campuses with its headquarters located in Augusta and a secondary office in Portland Maine. The Agency also maintains a hot site with real time data replication currently located in Portland, Maine.

Current Infrastructure

MainePERS principally uses servers from Hewlett-Packard (HP) housed within industry standard racks. MainePERS utilized some of the leading technology such as virtualization, replication, switching, firewalls, over 10 TB of storage, and a configuration of components to provide redundancy and real time survivability of a disaster or physical loss of the Augusta facility.

Purpose for Request for Information

The purpose of this RFI is to help MainePERS better understand the commercial market's offering of goods and services available to assist the MainePERS to provide technology, enabling business operations to continue, following a disaster at the Augusta Maine facility.

Questions to Respondents

1. Please provide general information about your company.

2. Please explain the types of colocation services offered by your company and location of where the services are provided.
3. Please provide an overview of the disaster recovery services your company offers, such as work space, temporary rental of storage, cubicle, or meeting space.
4. Does your company have any industry or regulator certifications relative to data center colocation or disaster recovery services?
5. Does your company conduct annual Service Organization Control (SOC) reviews? Is a copy of the most recent report available to MainePERS?
6. What managed services or commodity services does your company provide?
7. Please describe the physical structure of your data center facilities including security controls.
8. Please describe technological security protections and controls in place to protect customer equipment and data.
9. Please describe the technological capabilities of your data center facilities; please include a description of Internet, electrical, data cabling, and HVAC systems.
10. Please describe any other products or services not otherwise specified or requested.
11. What changes in the industry does your company foresee for the near future which MainePERS should take into consideration?
12. What are the five most important things MainePERS should consider when planning a data center move to a new location?

Description of Information Requested

All vendors with appropriate product offerings and knowledge relating to the requirements described herein are invited to submit a Response to this RFI. The Response should discuss the vendor's capabilities to provide products and assist MainePERS in understanding product offering capabilities. Information provided will be used to assist MainePERS in developing a Request for Proposal to procure products and services.

MainePERS welcomes your comments on commonly available product and service offerings, and any related resources your organization may be able to provide.

Please provide an overview with a general description of your response. Please include price range(s) for products and services. Please provide marketing or other related material that would be of value to MainePERS.

The Response should provide straightforward, concise delineation of the Responder's capabilities to assist the needs of MainePERS. Please describe your organization's qualifications and the resources available to draw on to assist MainePERS. It is expected that the Responder will be an experienced vendor with a minimum of five years in business and demonstrable familiarity with the colocation and disaster recovery services.

Point of Contact

Please forward response by mail or email:

Maine Public Employees Retirement System
Attention: Joanne De Campos
96 Sewall Street
PO Box 349
Augusta, ME 04332-0349

Email: joanne.decampos@mainepers.org

Please forward responses by 2:00 p.m. EST on Friday, March 24, 2017.

Response to RFI Submissions

MainePERS may contact responders for the purpose of obtaining additional information and may choose to schedule meetings or facility tours. All costs associated with any meetings or facility tours will be responsibility of the traveler.

Freedom of Access

Information and any other communications received from responders are subject to Maine's Freedom of Access law, 1 M.R.S. ch. 13.